



## External Announcement – Internship Opportunity

**Internship Title:** History Colorado Center School Programs Internship

**Internship Location:** History Colorado Center, Denver, CO

**Stipend:** Intern will receive a stipend of \$4,000. The stipend is not salary or compensation. The stipend is meant to support study and research during the tenure of the appointment and will be issued in (4) installments.

*Qualified candidates may receive academic credit through their college or university. \*Check with your school's Internship Coordinator BEFORE accepting the hiring offer to determine if this position satisfies the criteria for receiving academic credit.*

**Apply By:** September 10, 2024. **Start Date:** October 1, 2024.

History Colorado is committed to anti-racism practices across its institution and outlined in [these](#) grounding virtues. As such, we encourage members of Black, Indigenous, Latino Hispanic, People of Color, LGBTQ+ and persons with disabilities communities to apply for this internship.

**Desired Schedule:** 10 hours/week (Monday-Friday) October 1, 2024 through the end of May 2025 (specific dates and times TBD by intern and supervisor).

**Broad Scope of Position:** This internship provides selected candidates the opportunity to share their passion for history with students in a museum setting and engage with diverse student learners from all over Colorado, and beyond. This internship also provides the selected candidate the opportunity to work on school programs materials and logistics. Get hands-on experience and learn how to facilitate education programs at the History Colorado Center. Interns will lead facilitated school tours, maintain school program materials, work collaboratively with volunteers and staff, and attend school program meetings where they will participate actively in discussions that shape the school programs at the museum. Working with the School Programs Manager and Coordinator, the interns will learn how to successfully lead school program experiences in a museum.

**Outcomes:** The intern will gain on-the-job training and skills in inquiry-based, standards aligned teaching, as well as customer service. By the end of the internship, the intern will have developed best practices pedagogy through collaboration with experienced educators, group/class management skills, Colorado history content, leadership and customer services, and build connections with influential professionals in the world of museum education. The intern will also assist with welcoming school groups and provide administrative support to the Education Department.

**Desired Skills/Academic Field of Study:** Undergraduate, Graduate students, or recent graduates in the Education, History, Anthropology, Museum Studies, Sociology, and Child Development preferred. Must be enthusiastic, hardworking with excellent communication skills. Formal or informal teaching experience with children ages 5 – 18. Desire to learn about education in a museum setting. Spanish language is a plus (but not required).



**Timeline:** If selected, virtual interviews will be conducted on September 13th, 18th, or 19th. Staff will contact selected candidates about specific times.

Intern Orientation is October 1st, from 9:00-2:00 at the History Colorado Center. The training period lasts 2-3 weeks and will begin the first week of October.

**To Apply for this Position:** Submit a resume, cover letter explaining your reasons for wanting to participate in History Colorado's internship program and how such an experience will help further your education and career plans, and your answer to the questions below to Director of Volunteer Engagement Emily Dobish, [emily.dobish@state.co.us](mailto:emily.dobish@state.co.us).

**Please answer the following questions:**

- 1. What is the most rewarding thing for you about working with students?**
- 2. Are you able to attend the mandatory intern orientation on October 1st?**

As a response to the national protests regarding systemic injustice, History Colorado staff came together to discuss as an institutional community the ways in which History Colorado can advance the work of anti-racism. These Grounding Virtues are the result of our collective process. Please click here:

[https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism\\_Grounding\\_Virtues.pdf](https://www.historycolorado.org/sites/default/files/media/document/2020/Anti-Racism_Grounding_Virtues.pdf).

- 3. How have these guiding principles shown up in your previous work and/or how would you contribute to these virtues in your internship position at History Colorado?**

\*\*Conditions of acceptance to the internship is the successful completion of a background check.