



History Colorado

Commission Assistance and Mentoring Program (CAMP) Application Certified Local Government (CLG) Subgrant Program | FY 2024

Questions? Contact Lindsey Flewelling at (720) 921 0920 or lindsey.flewelling@state.co.us

Certified Local Government Subgrant Program

Through the State Historic Preservation Office (SHPO), History Colorado administers the U.S. Department of Interior's Historic Preservation Fund (HPF) Program in cooperation with the National Park Service (NPS). Under this program, NPS has specified that at least 10 percent of Colorado's annual program funds be subgranted to Certified Local Governments (CLGs).

CAMP Grant

History Colorado is offering up to **\$20,000** in funding for a single grant for the Commission Assistance and Mentoring Program (CAMP) from the National Alliance of Preservation Commissions (NAPC) for approximately 75 attendees. Grants will be awarded following a competitive review process based on applicant capacity and identified benefit of CAMP to your CLG. A cash or in-kind match is not required as part of this grant opportunity.

This grant opportunity is being offered to offset the cost of CAMP for Colorado's CLGs. The aim is for CAMP to be held in conjunction with the Saving Places Conference on Saturday, February 1, 2025, at the Cheyenne Mountain Resort in Colorado Springs.

The National Alliance of Preservation Commissions describes CAMP as "high quality, engaging, and informative training to preservation-related boards and commissions of all types through presentations, hands-on exercises, group discussions, networking and mentoring." This is an excellent opportunity to engage with experts on building strong preservation programs in our local communities. Please see the attached CAMP Menu for further information.

The awarded CLG will have the opportunity to shape the program for themselves and their fellow CLGs, select the topics and trainers, and receive customized feedback on their preservation program from NAPC trainers. The awarded CLG may also request up to five registrations for Saving Places and CAMP for their staff, historic preservation commission members, and/or elected officials as part of this grant opportunity (up to \$270 each).

Grant Administration

The CLG may elect to take on grant administration as part of an in-kind match to the grant amount.

If desired, the CLG may appoint a third-party grant administrator such as Colorado Preservation, Inc, to take on grant management responsibilities. If the CLG elects to do this, they must identify the third-party grant administrator as part of their grant application and obtain a quote from their third-party grant administrator to include as an attachment.



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Keep in mind that the total grant request cannot exceed **\$20,000**, including any third-party administration costs.

Registration Fees for Food and Beverage Costs

Please note that food and beverage costs cannot be included in the CLG grant award. All CLG CAMP attendees will have a \$45 Saving Places registration fee to cover food and beverage costs during the training.

Signature Authority

All applications must be signed by the staff person responsible for administering the grant as well as an Authorizing Official, which can be an elected official or staff person with authority to spend and receive funds on behalf of the local government. Digital Signatures are acceptable.

Deadline

Applications are due on **August 19, 2024**, and the award is anticipated to be announced by **September 9, 2024**.



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Name of CLG: _____
 Mailing Address: _____
 Federal Employer Identification Number: _____
 Unique Entity Identifier (SAM.gov): _____
 Staff or Contact Person Responsible for Grant: _____
 Title: _____
 Phone: _____ Email: _____
 Name of Authorizing Official: _____
 Title: _____
 Third Party Administrator (if applicable): _____

Project Budget

Amount of Request: _____
 Anticipated Registration Fees: _____
 In-Kind Match (if applicable): _____
 Project Total: _____

Certification: This application is submitted to History Colorado for funding consideration under the Certified Local Government provisions of the National Historic Preservation Act of 1966 as amended.

 Signature of Staff Person Responsible for Grant

 Date

 Signature of Authorizing Official

 Date



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Section 1: CAMP Benefit (40 points)

Describe how the Commission Assistance and Mentoring Program will benefit your Certified Local Government program.

Section 2: Project Team (40 points)

List the members of the team who will be involved in administering and contributing to the CAMP planning process, and how they will participate. Will you use a third-party administrator? If so, who will this be, and what are their qualifications?



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Section 3: Budget (20 points)

Known costs are pre-filled. Please fill out any additional budget items associated with this grant project and provide the total amounts for all columns.

Budget Item	Grant Request Amount	Saving Places Registration Fee Amount	In-Kind Match
CAMP Base Rate	\$9,000.00		
CAMP fees for additional attendees	\$1,125.00		
Food for participants		\$3,375.00	
Grant Administration (if applicable)			
Post-CAMP Focus Meeting and Report for CLG	\$2,500*		
Printing and copying materials			
Other (please specify):			
Other (please specify):			
Other (please specify):			
Other (please specify):			
Total Amounts			

* The CLG awarded the grant may elect to have a post-CAMP focus meeting and collaborative follow-up report with CAMP Trainers, analyzing the local preservation program’s strengths and needs. This item may be deleted if desired by the awarded CLG.

Section 4: Attachments

The CAMP Pricing Menu is included with this application. Please attach any additional cost estimates for the budget line items enumerated in this application.