

Vandalism Report Form Instructions

This form is used to document the intentional human disturbance or vandalism found at a cultural resource location. This form should be attached to the appropriate component forms and a completed *Management Data Form*. Please indicate the location, nature, and extent of the vandalism on the site sketch map and photograph the disturbance.

NOTE: Any disturbance to human remains must immediately be reported to the county coroner. A copy of this form should be sent to the appropriate landholding agency.

1. Resource Number: Please put the resource number (Smithsonian trinomial number) here as it appears on the *Management Data Form*.
2. Temporary Resource Number: List any temporary numbers assigned in the field.
3. Owner: Indicate a specific federal, state, county or local agency, or the name and address of a private individual or company. For private land ownership this information can be obtained from city or county tax offices.
4. Type of Vandalism (check as many as apply): Check the appropriate vandalism type, surface collection, damage to archaeological deposits, damage to standing structures, damage to rock art or other. If other please include a brief description of the type of vandalism.
5. Description: Provide a detailed description of the vandalism that was observed. Include references to the site sketch map and photographs. Give specific information such as size, depth (if applicable) and percentage of the site that has been disturbed.
6. Are human remains disturbed? If there is evidence of human remains at the site please indicate "yes" and describe the number of bones and their general condition. Example: several articulated bones scattered throughout the disturbed area.
7. Does this appear to be a one-time incident? Or does this appear to be several incidences? Please estimate when the damage occurred. Using your judgement determine if the vandalism occurred as a single event or over repeated times. Estimate the probable time (month, day, and year) when this event occurred.
8. To what extent has the integrity of the site been compromised? Describe the percentage of intact areas left on the site. How does this change the eligibility of the site? If there is a change in the eligibility you must fill out a new Management Data Form or Re-evaluation Form.
9. Recorder(s): Enter the full name of the recorder(s).

10. Date(s): Date(s) resource was recorded

